



NORTH CAROLINA NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



POSITION AND DUTY MOS: Admin, 92Y2O	RANK/GRADE: SGT/E5 (Minimum: SPC/E4)	<input type="checkbox"/>	NATIONWIDE	ANNOUNCEMENT #: AGR-FTM 2017-69
		<input checked="" type="checkbox"/>	NCARNG SOLDIERS ONLY	

UNIT, LOCATION, POC:HHC 113TH SUS BDE/ Greensboro, NC

POC: SGM Ly (984) 661-5611

randy.m.ly.mil@mail.mil**OPENS:**

26 June 2017

CLOSES:

26 July 2017

POSITION DESCRIPTION: Accomplishes the following day-to-day functions: Requests, exchanges, issues, recovers, and turn-ins of personal clothing in accordance with current directives. Accounts for items hand receipted to the unit or items turned-in from individuals. Requests, receives, stores, and turns in property as required and directed by the PBO. Assists members of the unit in obtaining items other than MTOE and OCIE equipment required for their operations. Maintains records and reports on POL at unit levels as required. Inventories sensitive items in accordance with current directives. Sub-hand receipts property to user levels and accounts for all property not sub-hand receipted. Represents the commander during all supply-related visits and transactions. Maintains expendable/durable document register for the unit. Maintains a repair parts document register for the unit. Initiates inventory adjustment documents for the unit. Furnishes supply related feeder and consumption reports as required. Provides technical assistance to subordinate detachments if applicable. Works under the administrative supervision of the Senior Full Time Support Person of the unit to which assigned. Accomplishes day-to-day assignments independently in accordance with established policies and procedures. Receives technical direction and guidance from the BDE S4 and BDE S4 NCO. Performs other military duties required by the mission.

QUALIFICATION REQUIREMENTS: Must be qualified in or meet prerequisites for MOS 92Y in accordance with DA Pam 611-21- includes minimum score in aptitude area CL in Armed Services Vocational Aptitude Battery (ASVAB) tests as follow: 95 if administered prior to 2 January 2002, 92 if administered on and after 2 January 2002 and prior to 1 July 2004 or 90 if administered on and after 1 July 2004. Must be a member of the Armed Forces. Must meet

height/weight standards of AR 600-9 and present good military bearing. Must participate in physical fitness training in accordance with applicable regulations. Soldier will take the Army PT test semi-annually. Must have a security clearance to perform duties assigned within the unit. Must have normal color vision. If not MOS qualified, must qualify within one year of assignment or be reassigned or released from AGR tour. Must meet retention medical/physical standards of Chapter 3, AR 40-501. Must be able to complete a 3 year initial tour prior to completing 18 years of Active Federal service or the date of mandatory separation. Must be able to complete all military education requirements as determined by JFHQ-NC/NGB. Must meet other entrance requirements of AR 135-18. Note: Most soldiers previously involuntarily separated from active duty or reserve status are not eligible for entry on AGR duty.

PLEASE READ DISCLAIMER: You, the applicant, are responsible for the completion and turn-in of your application, all contents and attachments. Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED "NOT QUALIFIED" AND, WILL BE RETURNED WITHOUT ACTION (RWOA).**

DEPLOYED APPLICANTS: If you are deployed, submit a memo stating the following: you are deployed, tentative date of your redeployment and include all POC information – i.e. DSN phone numbers and all email address (es). The documents listed above must be enclosed (photocopies only – do not send originals) Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents. **MAIL**

APPLICATIONS TO: NGNC-HRO-AGR, 1636 Gold Star Drive, Raleigh, NC 27607-3371. Applications must be received in the HRO Office or emailed to ng.nc.ncarng.mbx.hro-agr@mail.mil no later than 1630 hours (EST) on the closing date of the announcement. Applications must not be mailed using government-supplied envelopes or postage.

THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units and MOSs, some positions may have gender restrictions.

AGR APPLICATION CHECKLIST
M-DAY SOLDIERS

- _____ 1. NGB Form 34-1 AGR Application, can be found at
<https://nc.ng.mil/resources/careers/AGR%20Documents/Forms/AllItems.aspx>
(Include e-mail address at the top 1st page of NGB Form 34-1)
- _____ 2. Certified copy of ERB/ORB
- _____ 3. Personnel Qualification Record (Must be pulled in last 30 days)
- _____ 4. DA Form 705 reflecting latest APFT (must be current within 1 year)
_____ DA Form 3349 Physical Profile (for alternate APFT).
- _____ 5. DA 5500 (If Applicable)
- _____ 6. IMR (within 15 months)
- _____ 7. DA Form 7349-R Annual Medical Certificate – Page 1 only (must be signed within 30 days).
<https://nc.ng.mil/resources/careers/AGR%20Documents/Forms/AllItems.aspx>
- _____ 8. DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 3 copies.
_____ SPC/E4 or a newly promoted SGT (Don't have 3 NCOERs), Need a letter of recommendation from Unit Commander or senior NCO (SFC/E7 or above).
- _____ 9. All DA 1059's
- _____ 10. All DD Form 214 (must have items 23-30 included),
- _____ 11. NGB Form 23/23b (Current National Guard Soldier) Retirements Points History Statement (RPAM)
(Must be pulled in last 30 days)
- _____ 12. DA Form 1506 (Army Reserve or Regular Army Soldier) Statement of Service.

NOTE: Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED “NOT QUALIFIED” AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** Applications that have been returned without action will need to resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered.

AGR APPLICATION CHECKLIST
AGR SOLDIERS

- _____ 1. OTAGNC Form 690-101, AGR Mobility Application, can be found at
<https://nc.ng.mil/resources/careers/AGR%20Documents/Forms/AllItems.aspx>
(Include e-mail address at the top 1st page of NGB Form 34-1)
- _____ 2. Certified copy of ERB/ORB
- _____ 3. Personnel Qualification Record. (Pulled within the last 30 days)
- _____ 4. DA Form 705 reflecting latest APFT (must be current within 1 year)
_____ DA Form 3349 Physical Profile (for alternate APFT).
- _____ 5. DA 5500 (If Applicable)
- _____ 6. IMR (within 15 months)
- _____ 7. DA Form 7349 Annual Medical Certificate – Page 1 only (must be signed within 30 days).
<https://nc.ng.mil/resources/careers/AGR%20Documents/Forms/AllItems.aspx>
- _____ 8. DA Form 2166-8 NCOER / DA Form 67-8/9 OERs – last 3 (covering 36 months).
_____ SPC/E4 or a newly promoted SGT (Don't have 3 NCOERs), Need a letter of
recommendation from Unit Commander or senior NCO (SFC/E7 or above).
- _____ 8. All DA 1059's
- _____ 9. Letter of Recommendation from Brigade AO.
- _____ 10. Current AGR Orders.

NOTE: Please insure that all required documents (As Applicable) on the checklist are included with your application. **INCOMPLETE APPLICATIONS WILL BE CONSIDERED “NOT QUALIFIED” AND, WILL BE RETURNED WITHOUT ACTION (RWOA).** Applications that have been returned without action will need to resubmit complete packets with the corrected documents before job announcement closes in order for their packet to be considered.